



MĀORI STANDING COMMITTEE

Agenda

NOTICE OF MEETING

Notice of a meeting of the Māori Standing Committee of the South Wairarapa District Council to be held in the Council Chambers, 18 Kitchener Street, Martinborough on Wednesday 1 July 2020 at 6.30pm.

MEMBERSHIP OF THE COMMITTEE

Narida Hooper, Nathan Maynard, Terry Te Maari, Teresa Aporo, Karen Mikaera, Carlene Te Tau, Mayor Alex Beijen, Cr Pip Maynard, Cr Brian Jephson and Cr Garrick Emms.

1. APOLOGIES:

2. CONFLICTS OF INTEREST:

3. PUBLIC PARTICIPATION:

- 3.1 Puhi Te Whaiti speaking on matters relating to Aoraki Bound

4. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.7 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

5. MĀORI STANDING COMMITTEE MINUTES:

- 5.1 Minutes for Approval: Māori Standing Committee Minutes of 4 June 2020

Pages 1-3

Proposed Resolution: *That the minutes of the Māori Standing Committee meeting held on 4 June 2020 be confirmed as a true and correct record.*

6. OPERATIONAL REPORTS – COUNCIL OFFICERS:

- | | | |
|-----|---|----------------------|
| 6.1 | Resource Consent Application for a Trial of Ecoreef Coastal Protection System at Palliser Bay | Pages 4-179 |
| 6.2 | Officers' Report | Pages 180-222 |
| 6.3 | Action Items Report | Pages 223-228 |
| 6.4 | Income and Expenditure Report | Pages 229-234 |
| 6.5 | Election of Māori Standing Committee Chairperson Report | Pages 235-243 |

7. CHAIRPERSON REPORT

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| 7.1 | Chairperson Report | Pages 244-251 |
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8. MEMBER ITEMS:

- | | | |
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| 8.1 | None advised | |
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MĀORI STANDING COMMITTEE

Minutes from 4 June 2020

Present:	Narida Hooper (Deputy Chair), Teresa Aporo, Nathan Maynard, Karen Mikaera, Carlene Te Tau, Mayor Alex Beijen, Councillor Pip Maynard and Councillor Garrick Emms.
In Attendance:	Euan Stitt (Group Manager Partnerships and Operations) and Steph Dorne (Committee Advisor).
Conduct of Business:	The meeting was held in the Martinborough Town Hall, Texas Street, Martinborough. The meeting was conducted in public between 6:32pm and 7.16pm.

PUBLIC BUSINESS

Ms Hooper opened with a Karakia.

Ms Hooper tabled the resignations of Chair Rāihania Tipoki and Papawai Marae representative Deborah Davidson. Ms Hooper acknowledged the contribution of Mr Tipoki and Ms Davidson during their time on the Committee and the passion and leadership of Mr Tipoki as Chair. Ms Hooper wished them all the best with their future endeavors and noted members would continue to stay in touch as whānau.

Ms Hooper welcomed new member Carlene Te Tau who is representing Rangitāne o Wairarapa. Ms Te Tau introduced herself to the Committee and has been a member of Rangitāne o Wairarapa since its inception. Ms Te Tau provided an update from Kahungunu ki Wairarapa that the iwi intends to bring another member on board shortly so the Committee will have both iwis represented again soon.

1. APOLOGIES

MSC RESOLVED (MSC2020/08) to receive apologies from Terry Te Maari, Councillor Jephson and Harry Wilson (Chief Executive).

(Moved Hooper/Seconded Aporo)

Carried

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. PUBLIC PARTICIPATION

There was no public participation

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

4. ACTIONS FROM PUBLIC PARTICIPATION

There were no actions from public participation.

5. MINUTES FOR CONFIRMATION

5.1 Māori Standing Committee – 17 February 2020

Mayor Beijen responded to questions on the progress of developing a Māori Economy Strategy and the Committee undertook to invite Te Puritanga Jefferies back to present to the Committee.

Mayor Beijen and Mr Stitt responded to questions on the present situation and remedial action with the Lake Reserve Motorcycle Track and the wetland of international importance status that is being sought for the Wairarapa Moana under the Ramsar Convention. Mayor Beijen updated members on the variety of sources of funding for native planting and restoration and noted the need to compile these to ensure awareness of what is available. Mayor Beijen invited the Committee's input in this process and Ms Hooper expressed the Committee could add value.

Mayor Beijen responded to questions on the Water Resilience Strategy and Water Reservoir. Ms Te Tau noted that with respect to water resilience, work is being done to ensure both iwi have input into decision making.

Members sought clarification on the ways Wellington Water could meaningfully make restorative justice for the wastewater overflow incident and noted an update to Action 54 to invite Maiora Dentice of Wellington Water to attend the meeting in August 2020 to discuss ideas on how restorative justice could be made.

Mr Stitt updated members on the progress of exploring access to Owhanga Landing Reserve, including discussions had with Department of Conservation as owners of the land. Ms Mikaera clarified her request was for access to the paper road that leads to the Owhanga Landing Reserve with the aspiration of joining that to the nearby Cross Creek cycle track and developing walking tracks around to Lake Domain.

MSC RESOLVED (MSC 2020/02) that the minutes of the Māori Standing Committee meeting held on 17 February 2020 be confirmed as a true and correct record.

(Moved Mikaera/Seconded Aporo)

Carried

MSC NOTED:

Action 176: To request Te Puritanga Jefferies present to the Committee on progress made developing a Māori Economy Strategy since the Committee meeting in February 2020; N Hooper.

Action 177: To discuss the Māori Standing Committee budget with Katrina Neems, Chief Financial Officer, ahead of the next Māori Standing Committee meeting; N Hooper.

Action 178: To investigate opening walking and cycling access to the paper road that leads to the Owhanga Landing Reserve; E Stitt.

DISCLAIMER

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6. OPERATIONAL REPORTS – COUNCIL OFFICERS

6.1 There were no operational reports.

7. CHAIRPERSON REPORT

7.1 There was no chairperson report.

8. MEMBER REPORTS

8.1 Deputy Chairperson Report – Narida Hooper

Ms Hooper spoke to the Committee’s Annual Plan submission and highlighted the focus of the submission on water supply and water resilience issues. Members discussed the importance of ensuring marae are exempt from any excess water usage charges or restrictions.

Members also supported the consent process for the Featherston wastewater treatment plant being a fully transparent process with meaningful consultation.

MSC RESOLVED (MSC 2020/09):

- 1. To receive the tabled Deputy Chairperson Report.

(Moved Cr Maynard/Seconded Mikaera)

Carried

- 2. To approve the Māori Standing Committee’s submission to the South Wairarapa District Council’s Annual Plan 2020/21.

(Moved Aporo/Seconded Mayor Beijen)

Carried

The meeting closed at 7.16pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

DISCLAIMER

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AGENDA ITEM 6.2

OFFICERS' REPORT

Purpose of Report

To report to the Māori Standing Committee on general activities.

Recommendations

Officers recommend that the Committee:

1. *Receive the Officers' Report.*

PLANNING AND ENVIRONMENT GROUP REPORT

1. Resource Management

1.1 Planning Summary

1.1.1. General

The Planning Team continues to receive a high number of consent applications, a range of planning enquiries, compliance matters and growing policy project work. Careful application assessment and consent decision making has continued through the months of the Covid 19 pandemic to ensure timely decisions and avoidance of application backlog which is pleasing.

1.1.2. South Wairarapa Spatial Plan

The Draft Spatial Plan Discussion Document looking out to 2050 was presented to Council on 15 May 2019. The integrated work saw the release of the Spatial Plan Discussion Document on 10 July, calling for feedback comments by 16 August. A total of 134 submissions were received in response to the Spatial Plan Discussion Document. An update and options approach on engagement for the South Wairarapa Spatial Plan was presented to Council on 18 March and more recently. A workshop is being scheduled to discuss the form and timeframes for the spatial plan, and taking into account the impact of Covid 19.

1.1.3. District Plan Review

The earlier work on this involved an officers' meeting late January at Carterton between MDC, Carterton District Council (CDC), SWDC and Boffa Miskell staff. Further meeting recently convened to progress this review and topics. Review to be in line with the government/MFE National Planning Standards for future District Plans. WCDP became operative in 2011, required to be reviewed after 10 years. Review of a District

Plan can take around 2 years. Recently, have called for expressions of interest, through manager Dave Gittings CDC. The CE of MDC sought that further expressions of interest for the review work be pursued. Of the ten consultancy firms that responded and put in applications to undertake the review, Boffa Miskell were clearly identified as the preferred provider to support the review of the WCDP.

1.1.4. Dark Sky

A report on the process for a council adopted plan change for review of the SWDC outdoor lighting rules to support a proposed dark sky reserve was presented to Council. Plan change to be based on approach used at Mackenzie DC. Further checking done on the extent of need to change outdoor lighting rules alongside advice from Carterton. Change to lighting on highways a focus, discussion with NZTA. A Memorandum of Understanding (MOU) on the proposed Dark Sky Reserve compiled for commitment by the three Wairarapa Council's. A recent visit by IDSS representatives from USA, and changes to outdoor lighting rules via a Council initiated plan change to the WCDP, by Perception Planning. Wairarapa Dark Sky Society are focused on their need to measure existing night light levels, funding, economic plan, preparing for certification. A draft of the Wairarapa International Dark Sky/Outdoor Artificial Lighting Plan Change has been compiled and is being reviewed for upcoming presentation to the Committee.

1.1.5. Review of Notable Trees Register

Public notification of the updated tree register was extended to 17th May 2019, to allow property owners identified as having listed trees overhanging their properties a chance to make submissions and for consultation on the Planning Maps. Total of 37 submissions were received, summary of the submissions done and was notified. Report done for independent commissioner hearing. Hearing was held in Greytown on 21 November. The Commissioner's decision on plan change to update register was reported to Council in early February 2020. The Commissioners recommendation was adopted and we are currently dealing with an appeal on the listing of one Oak tree.

1.1.6. Greytown Development Area

Following the decision and notification, the area is subject to an Environment Court appeal. Staff have worked with the two appellants to try and reach agreement on respective matters prior to an Environment Court hearing. The two appeals are both being mediated through two memorandums of understanding. One appeal resolved; other appeal awaits trustee signatures on agreement. This has avoided protracted time/related costs of appeal matters within the Environment Court.

1.1.7. Featherston Tiny Homes/Brookside RC

The application has involved multiple meetings. The applicant has been requested to provide further information on urban design and traffic assessment. Number of units proposed has lowered from 120 to approx. 100 dwellings. Once the further information has been independently peer reviewed, then there will be a decision on potential limited notification to surrounding neighbours in line with RMA practice. Applicant, Council planner, independent urban design reviewer meeting 24 Feb to assess this application.

2. Building Services

The building team has continued to field technical enquiries, receive new applications and produce building consent decisions pre and during the Covid 19 pandemic which has been a high level of consistent service delivery. This was together with the provision of ongoing site inspections services and technical checks. The recent procedures audit by IANZ identified a small number of procedure improvements which were updated and quickly resolved, and resulted in recent re-accreditation of our BCA, together with positive praise by the auditors.

3. Environmental Services

The Environmental Services team has provided helpful advice, support and decision making within the realms of food safety, alcohol, bylaws and dog control areas of work. It has been especially pleasing to see a high level of interest, uptake and positive feedback for the recently delivered training, provided through Council on Food Safety Plans to support operators of food premises. A brief presentation on animal control work has been compiled by Rick Mead for providing answers to recently raised questions, and for sharing knowledge on the scope of dog control work with Councillors.

3.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents' image of the closest town centre ranked "satisfied"	80%	89%	NRB 3 Yearly Survey October 2018 (2016: 87%)
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

3.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	90%	Total 119/32
		91.9%	57/62 Land Use applications were completed within statutory timeframes. NCS
		88.5%	62/70 Subdivision applications were completed within statutory timeframes. NCS
		100%	8/8 permitted boundary activity applications were completed within statutory timeframes. NCS
		-	
s.223 certificates issued within 10 working days	100%	88.5%	47 of 52 s223 certificates were certified within statutory timeframes. NCS. Impacted by the departure of the Planning Manager and team transition from June to August 2019
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	96%	51 out of 53 s224 certificates were certified. NCS.

3.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains, and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

Six Months Trend from 1 st December 2019 to 31 st May 2020		
Item	No of applications completed within the time frame over the total number of applications	% of applications processed within time frames
Land use consents	36/38 within 20 working days	94%
Subdivision Consents	40/46 in 20 working days	86.9%
223 Certificates	29/29 in 10 working days	100%
224 Certificates	25/25 in 15 working days	100%

3.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2019-2020
Standard LIMs are processed within 10 days	100%	99.5%	216/217 standard LIMs were completed G:\LIMs\LIMS PROCESSED 2019-2020

TYPE	YTD 1 ST JULY 2019 TO 31 ST MAY 2020	PREVIOUS YTD 1 ST JULY 2018 TO 31 ST MAY 2019	PERIOD 1 ST JAN 2020 TO 31 ST MAY 2020	PREVIOUS PERIOD 1 ST JAN 2019 TO 31 ST MAY 2019
Standard LIMs (Processed within 10 working days)	144	210	69	79
Urgent LIMs (Processed within 5 working)	73	43	35	22
Totals	217	253	94	101

Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – 305 CCC's were issued within 20WD YTD
Building consent applications are processed within 20 working days	100%	100%	NCS – 440 consents were issued within 20WD YTD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2022. Council was re-accredited in January 2020
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOF's and Swimming Pools	Yes	Yes	Building Consents Council inspects all new work to ensure compliance (May 2020 – 252 inspections) BWOF's – Total 169 – average of 3 audits per month required, 0 audit carried out May Swimming Pools – Total 279 – average of 7 audits per month required. 2 audits carried out in May
Earthquake prone buildings reports received	100%	N/A	Under the new legislation, 248 buildings were identified as potentially Earthquake Prone Buildings (EPB). Of which 203 have now been eliminated as not being EPB.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			Of the remaining buildings: 11 - still being assessed by SWDC 14 - identified as EPB 20 - require engineer assessment from owners

	<i>Dec 19</i>	<i>Jan 20</i>	<i>Feb 20</i>	<i>Mar 20</i>	<i>Apr 20</i>	<i>May 20</i>
Monthly Building Consents issued	23	27	24	34	39	39
Monthly CCC issued	31	21	24	31	4	16

Building Consents Processed

TYPE – JAN-MAY 2020	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	17	\$10,974,734.00
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	1	\$33,000.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	181	\$15,844,313.00
Other (public facilities - schools, toilets, halls, swimming pools)	4	\$124,521.00
Totals	203	\$26,976,568.00

Environmental Health and Public Protection

Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	Letter to go out to schools. Adult education is being organised for at "risk groups" who work out in public spaces such as Council staff/ contractors, meter readers etc.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	98.5%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 136/137 (unable to locate owner at the time)
Complaints about dog attacks on persons, animals or stock are responded to within 1 hour	100%	100%	25/25

INCIDENTS REPORTED FOR PERIOD 1 JAN 2020 TO 31 MAY 2020	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	1	-	-
Attack on Person	-	2	3
Attack on Stock	2	-	-
Barking and whining	3	5	1
Lost Dogs	2	1	2
Found Dogs	2	1	2
Rushing Aggressive	3	4	2
Wandering	24	7	10
Welfare	-	-	-
Fouling	-	-	-
Uncontrolled (off leash urban)	2	1	1

	<i>Dec 19</i>	<i>Jan 20</i>	<i>Feb 20</i>	<i>Mar 20</i>	<i>Apr 20</i>	<i>May 20</i>
Nuisance dogs	11	17	17	18	11	12
Attended to within 4 hours	11	17	18	18	11	12
Attack totals	3	0	3	2	3	0
Attacks attended within 4 hours	3	0	3	2	3	0

Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 20/20
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 13/13

INCIDENTS REPORTED	TOTAL FOR PERIOD 1 JAN 2020 TO 31 MAY 2020
Stock	14

Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 19/20	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	98.8%	K:\resource\Health\Resource Management\Noise Control Complaints 165/167 attended within timeframe

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 2019 TO 31MAY 2020	PREVIOUS YTD 1 JULY 2018 TO 31MAY 2019	PERIOD 1 JAN 2020 TO 31 MAY 2020	PREVIOUS PERIOD 1 JAN 2019 TO 31 MAY 2019
Total	167	104	84	50

	<i>Dec 19</i>	<i>Jan 20</i>	<i>Feb 20</i>	<i>Mar 20</i>	<i>Apr 20</i>	<i>May 20</i>
Calls	9	8	28	27	7	14
Attended to within 1.5 hours	100%	100%	100%	100%	100%	100%

Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of alcohol is controlled by promoting responsible drinking.

	TARGET 19/20	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	78.7% YTD	<p>MAGIQ data. All premises inspected at new or renewal application stage (48/61*).</p> <p>*Number of inspections completed or licences coming up for renewal within the YTD period.</p> <p>For this reporting period (Jan to May) 10 premises are expected to have been completed to align with the 2019/20 target.</p> <p>We have undertaken 12 in this period</p> <p>Total number of licences is subject to change month by month as new businesses open and existing premises close.</p>
Premises that are high risk are inspected annually, while low or medium risk premises are audited no less than once every three years.	100%	85.7% YTD	<p>MAGIQ data. There are no high risk premises in the district. Low and medium risk premises are inspected every 3 years as part of the renewal process. There are currently 35 low and medium licenses due for renewal or new inspections in this financial year.</p> <p>For this reporting period (Jan to May) 6 premises are expected to have been completed. We have undertaken 12 premises inspections.</p> <p>As at 31 May 20, 30 inspections have been done YTD.</p> <p>Total number of licenses is subject to change month by month as new businesses open and existing premises close. 30/35</p>
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	100%	<p>1 Controlled purchase Operation has been undertaken this year. All premises in SWDC were compliant</p> <p>10 Compliance inspections undertaken at 10 licensed premises</p>

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2019 TO 31 MAY 2020	PREVIOUS YTD 1 JULY 2018 TO 31 MAY 2019	PERIOD 1 JAN 2020 TO 31 MAY 2020	PREVIOUS PERIOD 1 JAN 2019 TO 31 MAY 2019
On Licence	29	15	10	6
Off Licence	37	18	12	5
Club Licence	7	7	1	4
Manager's Certificate	150	115	45	73
Special Licence	65	55	12	29
Temporary Authority	4	5	1	1
Total	292	215	81	118

Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 19/20	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	FHR – 0 FCP (Food Act) – 105 NP – 63 The changes in the Food Act 2014 require that businesses have an appropriate Risk Based Measure in place by end of transition period (Feb 2019). Total number of premises is subject to change month by month as new businesses open and existing premises close.
Premises are inspected in accord with regulatory requirements.	100%	41.9%	FCP verifications – 44/105 An EHO has been newly appointed. Aim is to complete 2 verifications per week to remove backlog. Jan to May 21 verifications were undertaken *Total number of premises is subject to change month by month as new businesses open and existing premises close.

<i>Verifications</i>	<i>Dec 19</i>	<i>Jan 20</i>	<i>Feb 20</i>	<i>Mar 20</i>	<i>Apr 20</i>	<i>May 20</i>
	7	4	9	2	0	6

Bylaws

Between 1 July 2019 and 31 May 2020 there were

Trees & Hedges

- 18 notices were sent by council requesting the owner/occupier to remove the obstruction from the public space.

Litter

- 26 litter incidents were recorded and from this, council sent 15 notices to the identifiable people associated with these incidents.

Abandoned vehicles

- There were 21 abandoned vehicles located in the SWDC area, of which 11 were removed by their owners and the remaining 10 vehicles were removed by councils' contractor.

Contact Officer: Russell O'Leary, Group Manager – Planning & Environment

PARTNERSHIPS AND OPERATIONS REPORT

4. Group Manager Commentary

This report is different to the usual reports provided to the Committee due to the impact on Council operations during the recent lockdown period. It outlines:

- the key issues encountered through the COVID-19 response and lockdown efforts,
- our return to Business as Usual,
- the progress made on key projects, including the Drinking Water Standard compliance work programme, and
- the future work programmes.

The focus during the previous period has been on continuing to provide core services to ratepayers and businesses as New Zealand progressed through the COVID-19 Levels and still ensuring the Health and Safety of those involved and the public. In doing so, SWDC has been pro-actively engaging with the other Wairarapa Councils and Central Government Agencies, as well as providing resourcing to the Emergency Operations Centre. As a result of this, the following report does not outline performance against our KPIs, but rather details what has been provided and achieved by the team through this time. Reporting on KPIs will resume at the next Committee meeting.

Of course, we have continued to deliver key infrastructure projects, including the Manganese Reduction Plant (MRP) in Martinborough and to progress other initiatives, such as addressing coastal erosion issues. This report provides an update on these items too.

Since October, Wellington Water (WWL) have been progressing the programme of work towards ensuring SWDC Drinking Water is compliant. Significant progress has been made and work continues. Also, as agreed at the last A&S Committee meeting, WWL have developed a similar programme of activity for Wastewater and initial discussion have been held on a similar review of SWDC Stormwater.

It is worth noting here the considerable efforts of Council staff and our contractor partners through the lockdown period.

5. Land Transport

5.1 Health & Safety

There were no major incidences for the period of January to April.

Site audits were undertaken by Fulton Hogan and Council totalling as below:

- One Council audit was done noting minor traffic management issues to rectify.

- Fulton Hogan (FH) had completed 12 safety or traffic management audits identifying minor traffic management issues that were discussed and actioned on site. There was one safety action from the audits where a lone worker was doing inspections on a level 1 road without a spotter. FH will provide the procedure to mitigate the risk for these inspections on a level 1 road without a spotter for RCA approval.

6. Work Programme

6.1 Work Completed

The following major items of work completed for the period.

- Annual pavement road marking across both Districts.
- The 4 towns: Carterton, Greytown, Featherston & Martinborough, were allocated 1 day a week for each town to complete basic house-keeping for safety and network functioning during lockdown such as sump grate cleaning, sign maintenance, litter removal potholes and emergency works from climate events.
- High cut vegetation trimming in both Districts.
- Footpath repairs commenced in Featherston Greytown & Martinborough.
- Wearing course metalling Eringa, Marshalls, Matarawa, Perry's and Te Wharau Road.
- Cape Palliser Road storm damage repairs at Johnson Hill and DoC station
- Pavement re White Rock Road at Whakapuni Hill.
- Pavement rehabilitation on Lake Ferry, Kourarau hill Te Wharau and White Rock Road.
- Pre-seal repairs to 2020/21 reseal sites.
- Unsealed Road Grading
- Chemical control around signs and bridges
- Rip-Rap boulder supply to Cape Palliser Road.
- Culvert, sign, carriageway and bridge inspections
- All SWDC Reseals are completed.

6.2 Outstanding Work

Item No.	location	Description	Planned completion date
1	Carterton	Footpath resurfacing.	By end July 20
2	Carterton	Lincoln Road Kerb & Channel between Pembroke and Victoria	By end of June 20

3	SWDC	Footpath repairs and maintenance 3 towns	By the end of June 20
4	SWDC	East Street Kerb & Channel	By the end of June 20
5	SWDC	High vegetation trimming	By the end of June 20

6.3 Work Programmed for Current Month

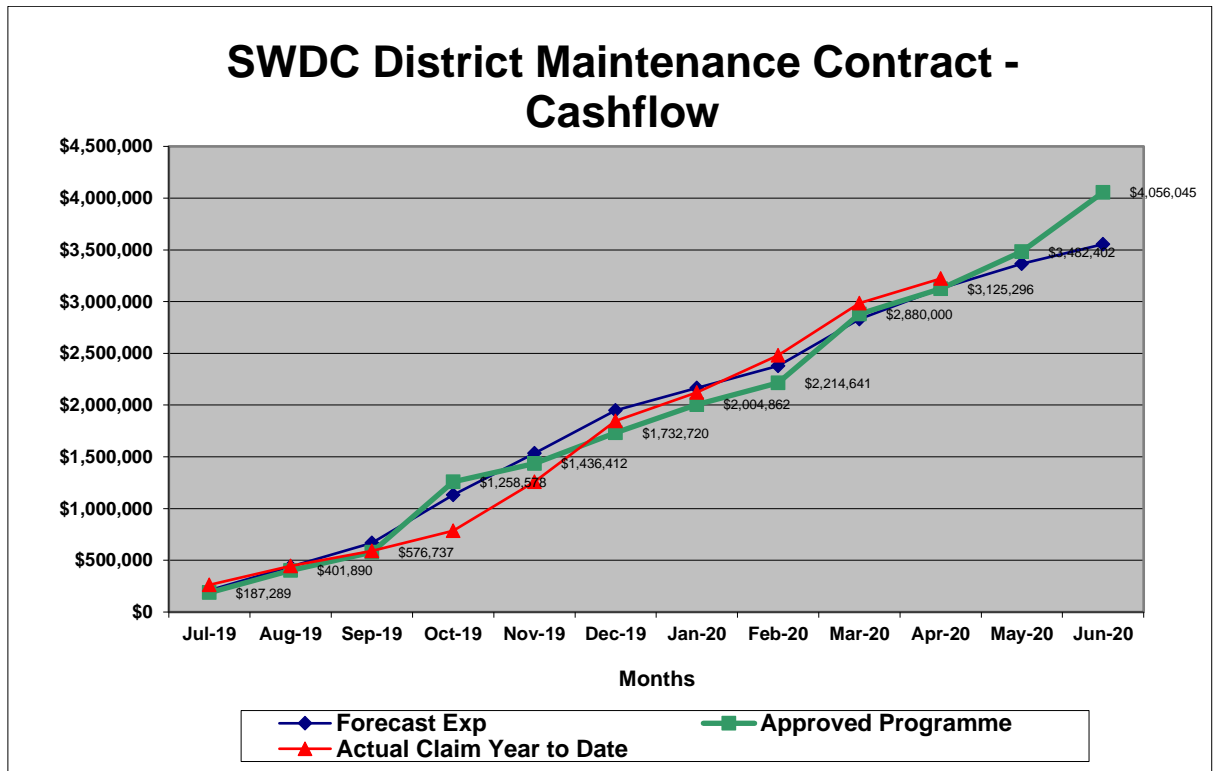
The following major items of work planned for June.

- Ongoing Martinborough, Featherston & Greytown footpath maintenance repairs.
- Culvert replacement and extensions Lincoln Road and install Kerb and Channel between Pembroke & Victoria Streets.
- Cape Palliser Road storm damage repairs.
- Completion of East Street, Greytown Kerb & Channel up-grade.
- Rural Chemical vegetation control.
- Rural Berm mowing
- Completion of the pre-seal repairs.
- Ongoing asset inspections.

Works by third party engagement:

- WSP OPUS high definition drone survey and Geotechnical report for Cape Palliser Rd from DoC station through to Whatarangi Cliffs.
- ECO REEF resource consent variation (coastal erosion protection)
- Tree removal at Lake Ferry settlement
- Fitzherbert Street and Revans St Railway crossing pedestrian upgrade along with associated stormwater improvements.

6.4 Financial overview



The forecast expenditure was set at July 2019 and does not yet include additional budget for: Ruakokoputuna Road Seal Extension, Additional funding for Greytown, Featherston and Martinborough footpath maintenance and Cape Palliser Road emergency works.

7. Network Management Section

7.1 Network Activities

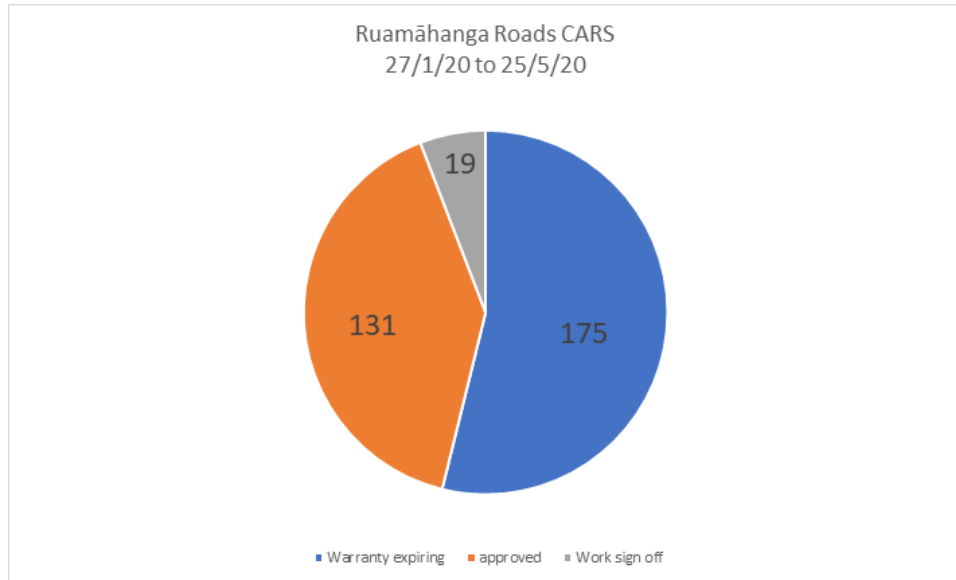
Road Asset Management Plan

The joint Road Asset Management/Activity Plan is being developed for the RLTP as required by NZTA. The structure of this document is being prepared through Resolve Consultancy with Council officers providing the additional information and document outcomes. The first review of the draft has been completed, which identified improvements needed.

The work in progress document is intended to be available by early August.

Corridor Management

Council officers are managing the corridor access requests for both Districts which includes reviewing and approving traffic management plans. The number of Corridor Access Requests (CAR) processed for the reporting period is shown below:



Overweight and High Productivity Vehicle permits

Council officers have reviewed and process the following number of permits for the reporting period. 26 Overweight permits were issued.

96 High Productivity Motor Vehicle (HPMV) Permits issued by NZTA, were reviewed and approved for network access

7.2 Low Cost Low Risk (LCLR)

The LCLR improvements undertaken consisted of:

- Completion of Tora Farm Bridge.
- Resilience works on Cape Pallier Road at Johnson Hill.
- Installation of Raised Pavement Markers on Cape Palliser Road

8. Performance Monitoring

A Performance and Contractor Evaluation (PACE) for monitoring the Ruamāhunga Roads Network maintenance contract was not undertaken for this reporting period.

Once the influence of Covid-19 disruptions are non-existent a PACE will be performed.

9. Water

9.1 Wellington Water Performance Reporting

All the client Councils for Wellington Water, including SWDC, agreed to suspend the performance reporting for Q3, to allow operational staff to focus on the maintenance of the key water infrastructure through the Lockdown period. Q3 and Q4 performance reporting will be provided to the Committee at its next meeting.

9.2 Water Restrictions

Water restrictions across the District have been lifted.

9.3 Key Projects update

Updates on the following projects were provided under separate agenda items for the 17 June Assets and Services Committee meeting:

- Drinking Water programme
- Proposed Wastewater risk reduction programme
- Manganese Reduction Plant and Water Treatment Plant upgrade
- Featherston Wastewater Treatment Plant plans

The agenda can be found at <https://www.swdc.govt.nz/assets-and-services-committee-agenda-and-minutes-2020>

10. Amenities

The Amenities team is responsible for the management of Council's parks, reserves and other amenities. The team looks after:

- 12 parks,
- 31 reserves,
- 42 buildings,
- 11 public toilets
- five sports facilities,
- four cemeteries, and
- 22 other properties.

10.1 COVID-19 Lockdown Services

As noted previously, significant effort was used in managing the appropriate level of Council service across all amenities. A summary of activity is provided below:

Level 4:

Parks and Reserves:

Placed Covid-19 signs in all parks/reserves
Closed all Playgrounds and taped up those that are not fenced
Closed all Toilets
Citycare unable to maintain mowing or Gardening

Libraries

Closed all 3 Libraries
Staff working on planning and Facebook events for each Library at home

Venues

All venues closed and have given rent relief to all business in the buildings

Cemeteries

Cemetery gates locked as per Government recommendation
Burials happening under Government Covid-19 standards
Advised and worked with City Care Sextons on burial procedure and PPE

Solid Waste

Greytown and Featherston Recycling stations closed
Martinborough open for essential services only
Opened Martinborough up for rural waste only and monitored
Community liaison with rural ratepayers over limited services
Some Fly Tipping was evident and fines were sent out.

Water Meter Reading

Completed water meter reading for sale and purchase of property
Organised staff to walk the three towns to check meters and capture readings where they could

Level 3:

Parks and Reserves

City Care resumed mowing and clean up

Playgrounds remained closed

Opened a toilet in each town for essential workers and organised cleaning twice a day

Libraries

Staff only returned to Library to sort work and general tidy up preparing for Level 2

Strict rules apply including Contact tracing

Cemeteries

No change other than bubble is allowed to be 10

Solid Waste

All three stations allowed to open for recycling and green waste, hours extended, although Pirinoa was still closed

Contact tracing required and bubble distance monitored

Traffic Management set up for three days at Martinborough to handle volume

Set up Contact Paywave in Libraries and Refuse stations

Level 2:

Open essential public toilets, including enhanced cleaning schedule

Protective screens installed for all libraries and head office

Set up contact tracing in Libraries and venues

Open and sanitise all 4 playgrounds

Level 1:

Since moving to Level 1, we have restarted all our Business as Usual and, in addition new are:

- Working on Pain Farm upgrades
- Installing 31 Air conditioning units into Senior Housing starting 30th June
- Five ovens installed into senior housing units
- Upgraded some drapes and net curtains in Senior housing
- Refresh of Featherston Playground, including playground for toddlers
- Reopening Martinborough Toilets on Rugby Ground, water blast and painting
- Quoting Stella bull park lights to work off street lighting for Health and Safety/security
- Work has begun on the maintenance plans for all SWDC buildings
- Sports ground line marking completed where required
- Greytown swimming pool easy access ramp arrived for next season
- Park Bench for Featherston cemetery has been ordered
- Cemetery database update still a work in progress
- Natural Burial cemetery in Featherston being tidied

- SWDC Lease system review also ongoing
- Inspected Featherston stadium to plan refurbishment in new FY
- Refuse stations monitored
- Replaced torn netting above Martinborough refuse dip

11. Library Activity Update

Updates from our Libraries are attached as separate documents.

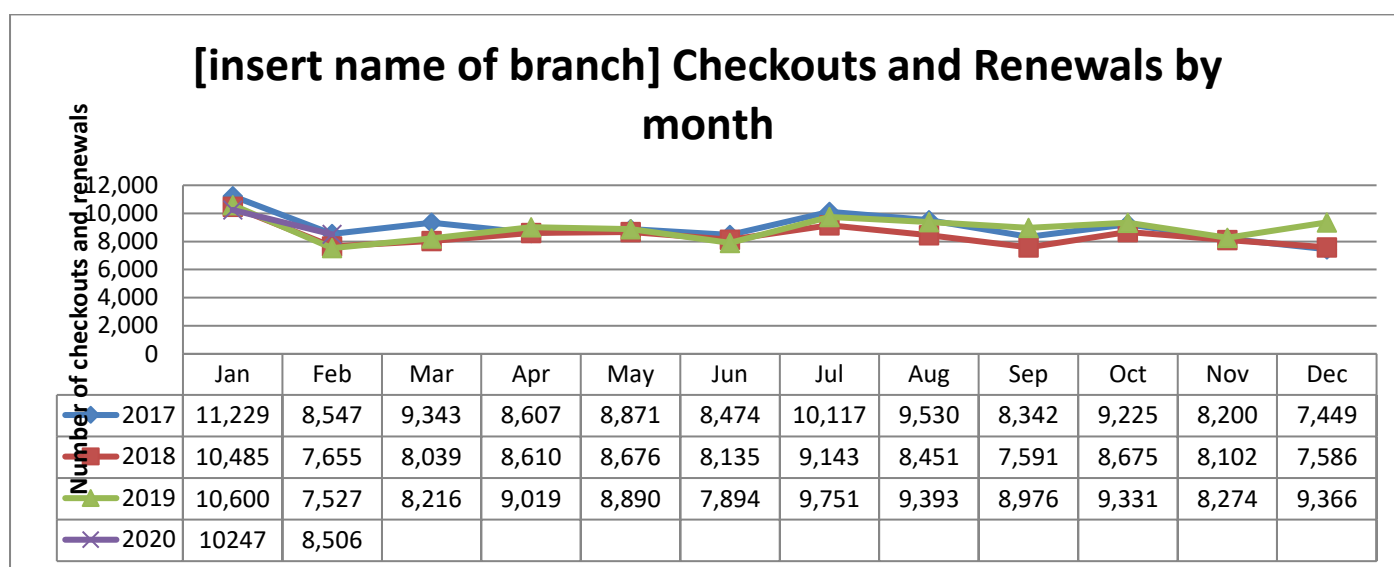
FP/MTP/GTP Monthly Report for February 2020

Statistics

Issues and renewals:

Physical items:

	Featherston	Martinborough	Greytown
Number of issues and renewals for January	2673	2789	3044



New Members

New library members for February 2020:

Name of library	Featherston	Martinborough	Greytown
TOTAL	11	26	19

Computer and Wi-Fi access

Public Computer Use	Featherston	Martinborough	Greytown
APNK Public Access PCs	226	173	276

Please note that these statistics are for January, not February. Due to the large number of missing data points it will not be possible to look at annual or monthly trends or comparisons yet.

Public Wi-Fi Use	Featherston	Martinborough	Greytown
Number of time WiFi accessed	2387	2033	1958

Featherston

Displays

Adult Displays	Teen Displays	Junior Displays
First Lines	Reach for a book	Reach for a book

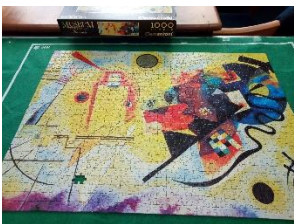


Events

Book Bugs has an attendance of 16 children and 12 Adults regularly. Topics covered were, Camping, Unicorns, Apples and Kisses.



The Jigsaw puzzle that has kept the tourists entertained through summer, was finally completed. Visitors have come from France, Colombia, Germany, England and the USA.



Martinborough

Displays

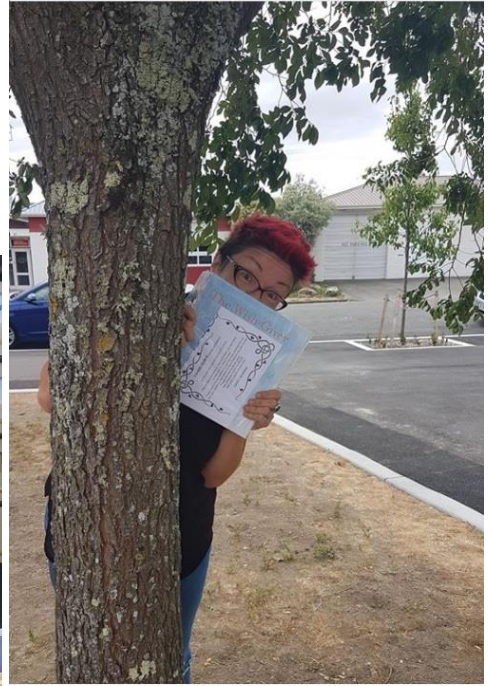
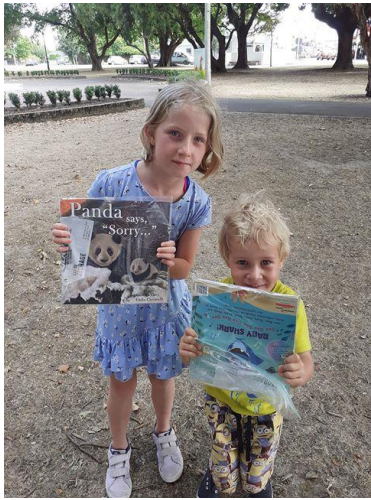
Adult Displays	Teen Displays	Junior Displays
Love books display	New book series	Author birthday
New books		New books

Events

- A “teaser” Facebook post advertising our “Dinovember” event in November reached over 4,500 people and garnered a lot of engagement.



- Valentine’s Day was also “International Book-giving Day” – library staff prepared craft materials for customers to make their own “Love Books” bookmark. Following the lead of the Facebook group “Look 4 a book”, staff hid donated children’s books around Martinborough, including an info sheet and directions on how to read, sign and re-hide the book once found. We had a very positive response (see picture below). Some more donated books were also gifted to Martinborough Kindergarten, Dot Kids and Bell Street early learning centres, Martinborough School and Pirinoa School.



1,232
People reached

123
Engagements

Boost Unavailable

Other initiatives

- The Library now hosts a weekly parent-led “Music & Movement” session for babies, every Friday. This is very popular.
- School visits are increasing – in addition to a weekly visit from Martinborough School, we also now host two classes from Pirinoa School; one class come in weekly to issue books and another class asked for an in-depth information session. Topics included parts of a book, how to care for a book and a craft session supporting this was offered, which the class then took back to school. We are looking forward to hosting them for another session in March.

Greytown

Tuesday Late Nights

Numbers have been steady over the month, but we are rarely seeing more than ten people per night.

Library Use

We have many visitors from all parts of the world in the library this month. Many have commented favourably on the building, the library space and our collection.

New Books

A steady stream of books has been arriving and we have a good selection of new fiction and nonfiction books covered, loaded into the system and out on display over the month.

Displays

Adult Displays	Teen Displays	Junior Displays

Events

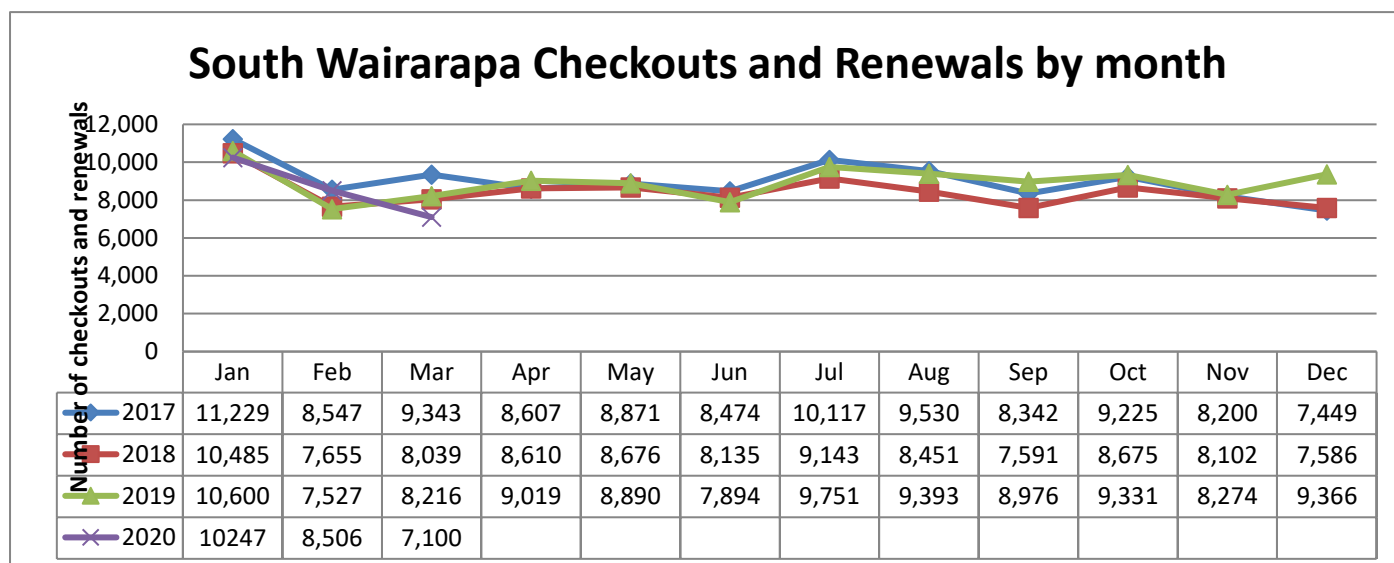
FP/MTP/GTP Monthly Report for March 2020

Statistics

Issues and renewals:

Physical items:

	Featherston	Martinborough	Greytown
Number of issues and renewals for March	2157	2244	2699



New Members

New library members for March 2020:

Name of library	Featherston	Martinborough	Greytown
TOTAL	14	14	18

Computer and Wi-Fi access

Public Computer Use	Featherston	Martinborough	Greytown
APNK Public Access PCs	123	149	142

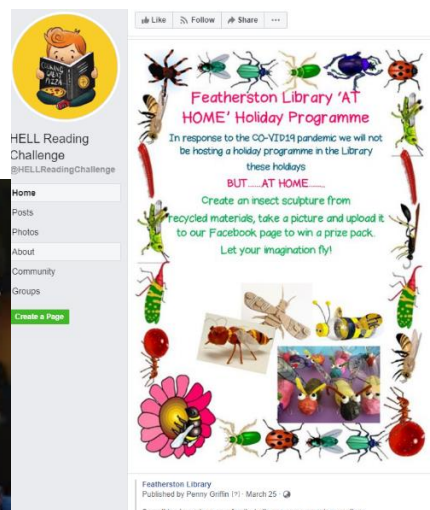
Please note that these statistics are for February, not March. Due to the large number of missing data points it will not be possible to look at annual or monthly trends or comparisons yet.

Public Wi-Fi Use	Featherston	Martinborough	Greytown
Number of time WiFi accessed	2518	1337	2089

Featherston

Displays

Adult Displays	Teen Displays	Junior Displays
Book Tasting Menu	Humour	Dr Seuss/Humour



Events

Preschool Programme ran up until Lockdown, we made a Fairy Garden including stem science activities and studied The five senses with a hilarious blind tasting activity. Most of them loved the lemons!

We started our Facebook Storytime on March 24th in conjunction with the Coalition for Books. We recorded the titles from publishers that permitted their books to be read during lockdown. These will be removed shortly.

We also held an online ‘Holiday Programme’ creating an insect sculpture. It was great to find us mentioned on the Hell Pizza Challenge Page!

Martinborough

Displays

Adult Displays	Teen Displays	Junior Displays
International Womens Day	New Books	Harry Potter

Events

- The Tri-wizard Tournament was held at the Waihinga Centre in conjunction with the worldwide Harry Potter Book Night celebrating Harry Potter & the Goblet of Fire; tasks included a summoning charm, transfiguration, and “last quizzard standing”. Martinborough Library was listed on the worldwide Events map. The event was well-attended and we received very favourable feedback.
- A weekly Music & Movement programme run by community parents is being held in the Plunket area on Fridays; the Library provides musical instruments and music resources to the programme facilitators.
- The Library began a social media competition “Elf in shelf-isolation” which ran through to April and continued to build on our virtual presence to customers. The premise is to post a picture of the elf with clues to a particular book title.

Other initiatives

- A meeting was held with members of the Friends of the Library to initiate collaboration/planning for the Library’s upcoming Dinovember event in November.



Greytown

(please contact Greytown Branch Librarian for this month's details)

Displays

Adult Displays	Teen Displays	Junior Displays

Events

Other initiatives

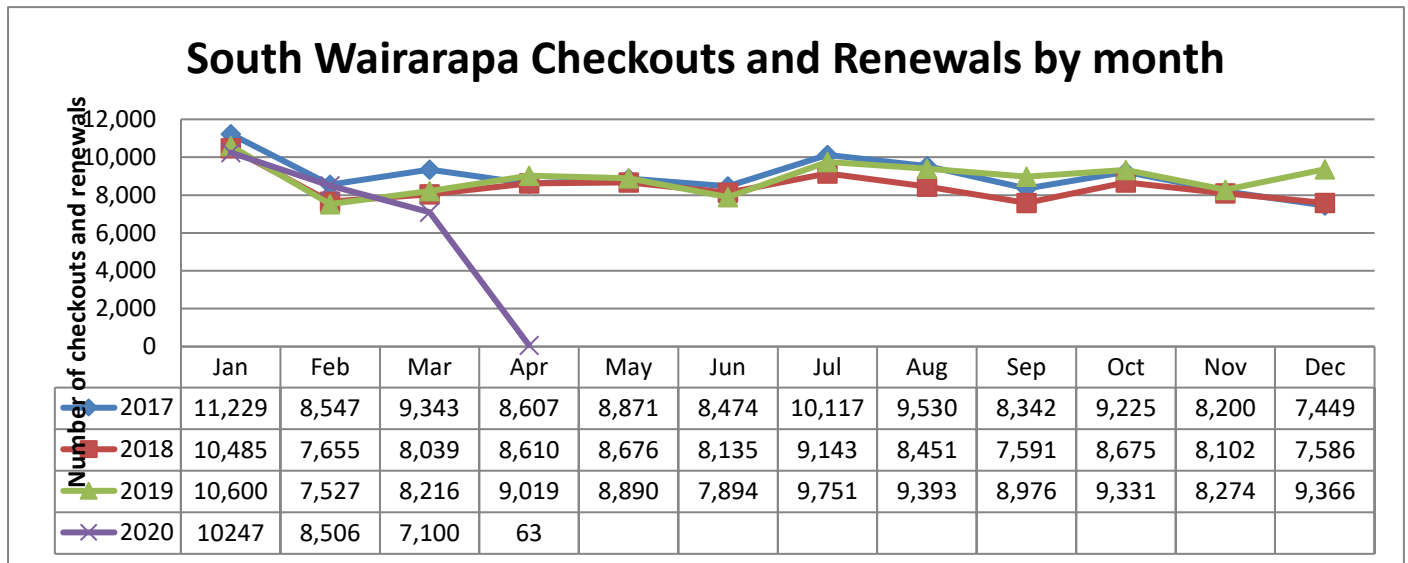
FP/MTP/GTP Monthly Report for April 2020

Statistics

Issues and renewals:

Physical items:

	Featherston	Martinborough	Greytown
Number of issues and renewals for April	39	16	8



New Members

New library members for April 2020:

Name of library	Featherston	Martinborough	Greytown
TOTAL	1	2	1

Computer and Wi-Fi access

Public Computer Use	Featherston	Martinborough	Greytown
APNK Public Access PCs	1	3	0

Please note that these statistics are for March, not April. Due to the large number of missing data points it will not be possible to look at annual or monthly trends or comparisons yet.

Public Wi-Fi Use	Featherston	Martinborough	Greytown
Number of time WiFi accessed	60	631	693

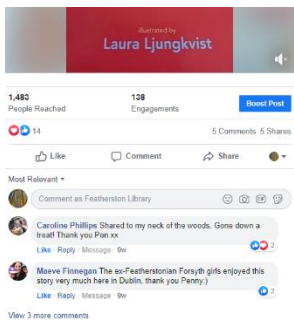
Featherston

Displays

Adult Displays	Teen Displays	Junior Displays
Closed Lockdown same as March		

Events

Continued to read stories daily on our Facebook page. The reach for this was very wide, we had listeners from Ireland and Canada who commented on them.



We held an Anzac Biscuit Baking Competition won by Wendy Pos.



Merle created a video on how to use the Libby App for e books to which she added a hilarious blooper out takes



Martinborough

Displays

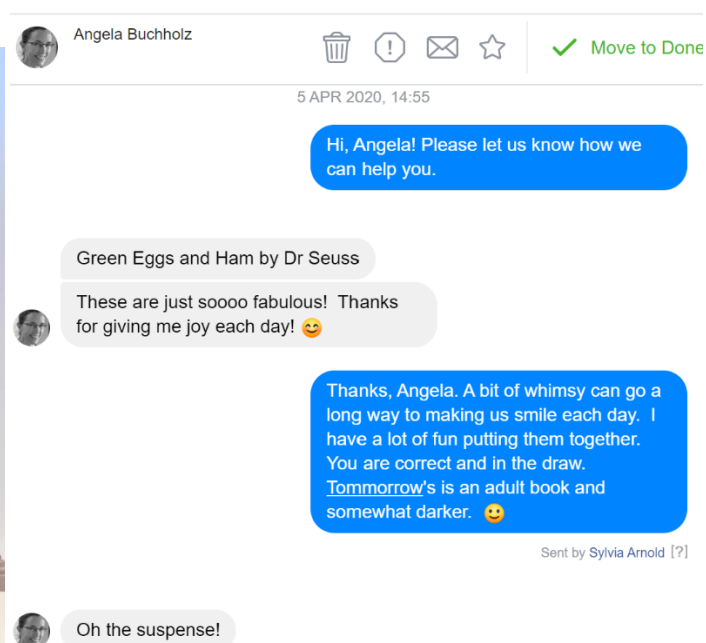
Adult Displays	Teen Displays	Junior Displays
Closed during lockdown		

Events

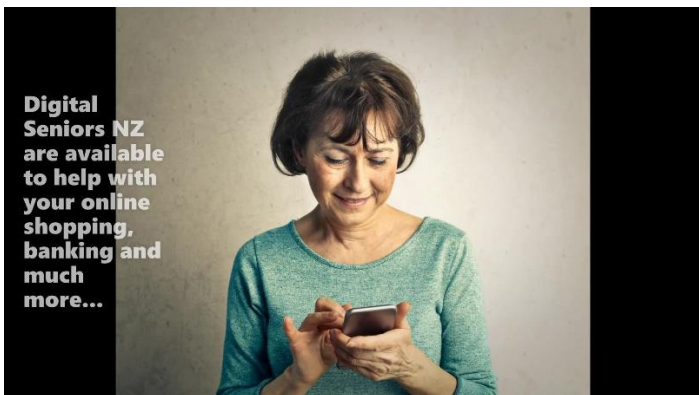
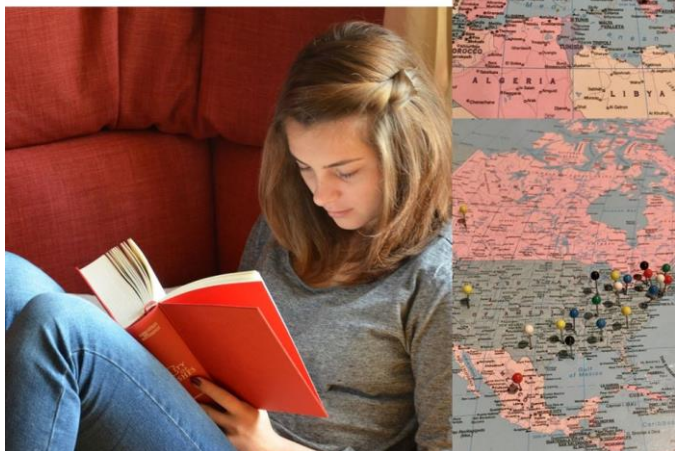
Other initiatives

- Due to the library Co-Vid closedown, we focused on our social media presence - we have been working hard to raise our Facebook profile in the community; it is a good way to engage our customers. Some of our initiatives included:
 - Continuation of “Elf in shelf-isolation”:

A total of 135 entries for the 19 books. The first to guess each book, online, went in the draw to win a “support local” prize package. The most popular book was ‘Green Eggs and Ham’, with the highest number of entries and interactions on Facebook.
 - The premise of the April Armchair Traveller was sharing the worldwide locations of the books the community were reading.
 - We posted a reminder to promote Digital Seniors and promoted the Libby App.
 - **Book talks for Children and Young Adults (no picture)**
 - Grace Hancox provided two video book talks on series that can transtion junior fiction readers to young adult books: The Percy Jackson Series, The Ranger’s Apprentice Series and one YA series – The Great Library Series.



#ARMCHAIR TRAVELLERS



Greytown

(please contact Greytown Branch Librarian for this month's details)

Displays

Adult Displays	Teen Displays	Junior Displays

Events

Other initiatives

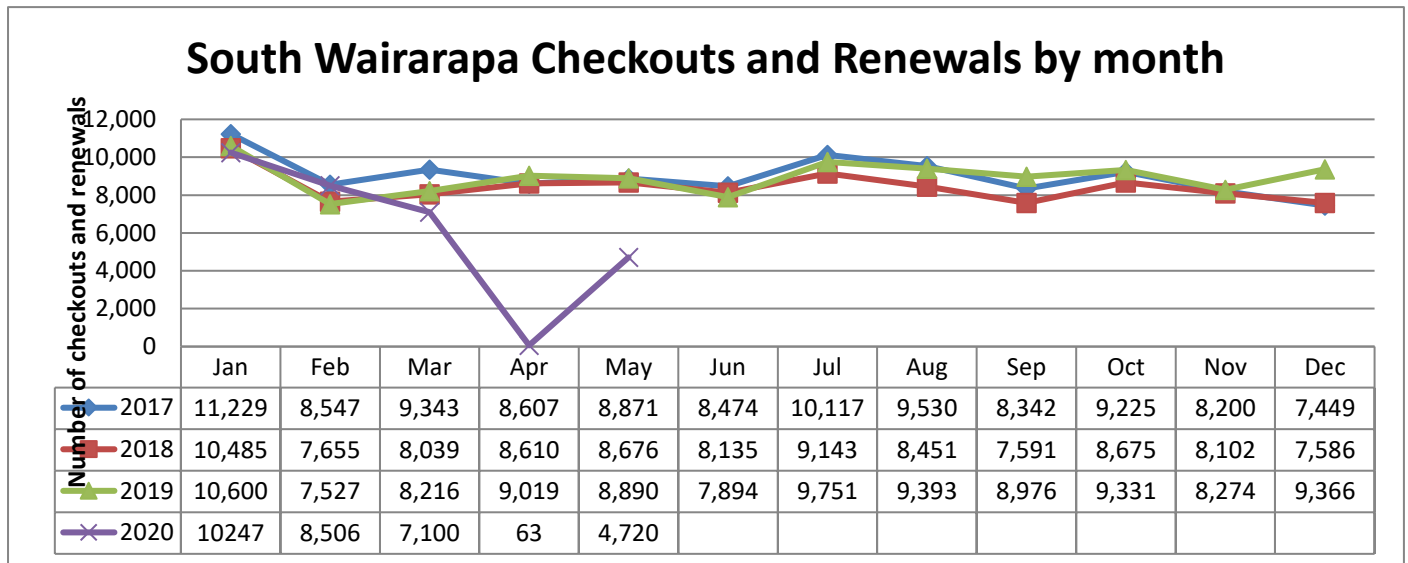
FP/MTP/GTP Monthly Report for MAY 2020

Statistics

Issues and renewals:

Physical items:

	Featherston	Martinborough	Greytown
Number of issues and renewals for May	1540	1466	1714



New Members

New library members for May 2020:

Name of library	Featherston	Martinborough	Greytown
TOTAL	2	7	19

Computer and Wi-Fi access

Public Computer Use	Featherston	Martinborough	Greytown
APNK Public Access PCs	0	4	0

Please note that these statistics are for April, not May. Wifi access was disconnected for April, due to Covid lockdown.

Public Wi-Fi Use	Featherston	Martinborough	Greytown
Number of time WiFi accessed	0	0	0

Featherston

Displays

Adult Displays	Teen Displays	Junior Displays
Same Display as March		

Events

We continued through May with our Storytime on Facebook. Penny recorded stories and Merle used her children to read and perform alongside her readings.

We posted the free reading of James and the Giant Peach with Taika Waititi as they were published on you tube.



We participated on our new You Tube Channel Our reading of Chicken Diva’s for the National Simultaneous Storytime and read live on a Zoom meeting to St. Teresa’s School. Both events were **fabulous darling!**



The Library re-opened with a hiss and a roar! Rates payments were easy as many had paid online. The Library has subsequently returned rapidly to normal business. We have only had two people decline to give their details upon entering.

Martinborough

Displays

Adult Displays	Teen Displays	Junior Displays
New books	New books	Chickens

Events

Our big event for May was the National Simultaneous Storytime – the book this year was “Chicken Divas”. Our activities included:

Craft packs: Make your own tiara etc, available in the library with 14 given out

Visit (following covid rules) to Dot Kids, Bell St Early Learning Centre and Martinborough Kindergarten- packs dropped off and invitations to watch facebook live video.

Photos, dress-ups and punny captions were taken of members of the community to post on Facebook and in the Library, in a countdown to the Storytime day.






Facebook Live reading of Chicken Divas reached over 150 viewers.

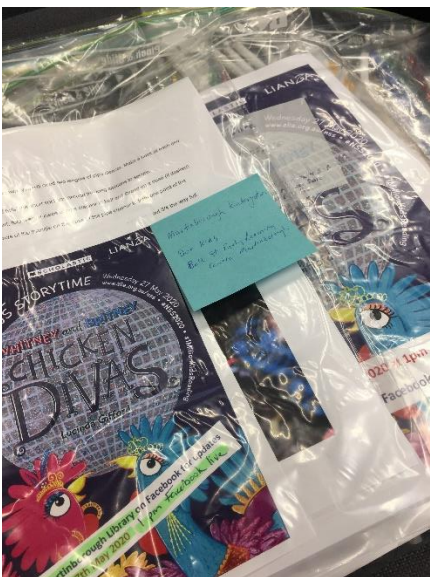
Other initiatives

Book Chatbot Facebook posts: we started a series of regular posts, answering questions customers have about library services, or providing information regarding the Libby App and the benefits of the WLS.

Consultation with community is in progress regarding the renaming of our preschool storytime programme.

Reach: Organic/Paid Post clicks Reactions, comments & shares

Published	Post	Type	Targeting	Reach	Engagement
26/05/2020 20:00	 ONE SLEEP TO GO UNTIL CHICKEN DIVAS STORYTIME! Wednesday 27th May 1 pm on Facebook	📄	🌐	294	26 25
25/05/2020 20:00	 <u>Beak-a-boo, who's this? Ana, looking happy and regal, counts us down to two 'sleeps' until our Chicken Divas</u>	📄	🌐	616	97 44
25/05/2020 13:38	 You are not alone, people loading the Libby App search for their local library (for example, Martinborough Library)	📄	🌐	329	16 9
23/05/2020 18:00	 Without 'feather' ado, it's the lovely Alix taking us to 4 more 'sleeps' until 'Whitney and Britney Chicken Divas'.	📄	🌐	344	22 26
22/05/2020 17:54	 It's Andy looking 'hensome' in his tiara! There are 5 MORE 'SLEEPS' UNTIL 'Whitney and Britney Chicken	📄	🌐	664	50 57



Your library on Libby:

When searching for your library, enter *Wairarapa Library Service*



Greytown

Displays

Adult Displays	Teen Displays	Junior Displays
Travel within New Zealand		

Events

Covid-19 Level Three

At Level three we were back in the building for a few hours each day. One of our focus areas during this time was preparing the library for re-opening under the Level two guidelines. Furniture was removed, stacked, labelled etc. We also started an inventory of all the books in the library. This is still on-going as at the end of May. It has proved a useful exercise. Our catalogue is being tidied up and we have relocated a few books in the process.

Covid-19 Level Two

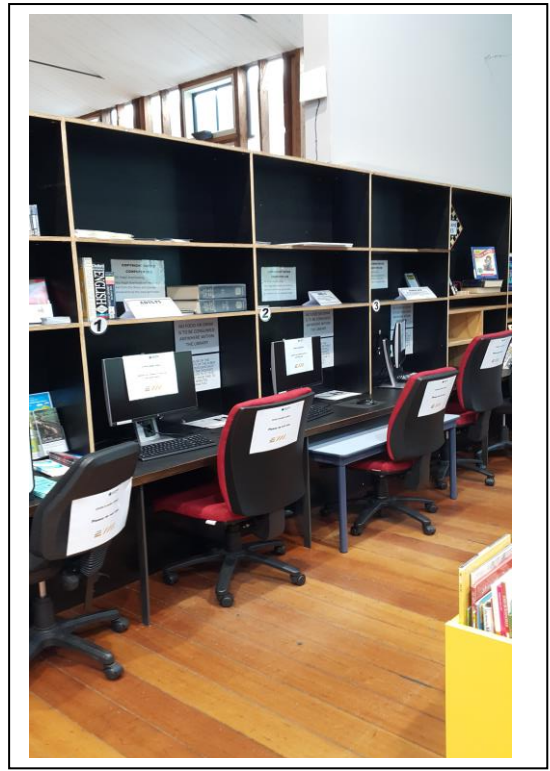
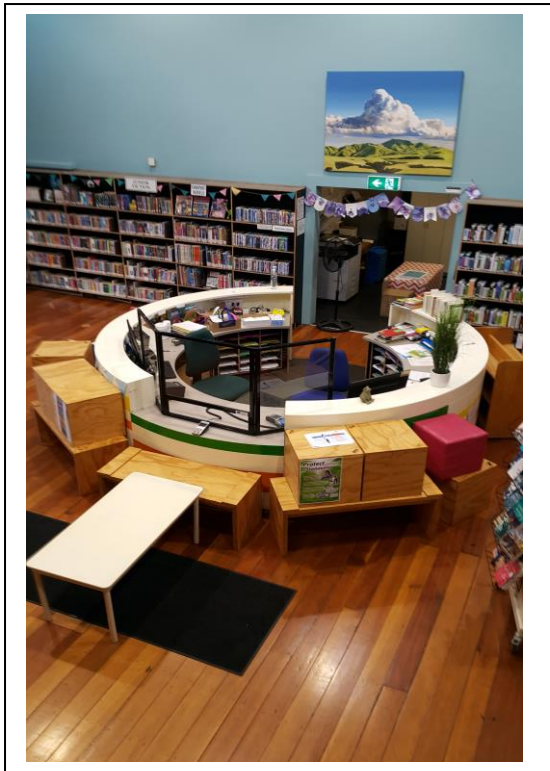
Reopening on 14th May 2020 saw a steady stream of customers pleased to see us back and open. Many commented on how much they had missed us, and all were desperate for some new books to read. Customer numbers have continued to be steady.

Rates

The last rates instalment for the current financial year were due on the 20th May. While a lot of people are now paying via direct debit, automatic payment or online, over the counter payments were steady leading up to the 20th.

Display

With travel restrictions around the country being removed we thought it was timely to put up a display featuring travel around New Zealand. This has created quite a bit of interest.



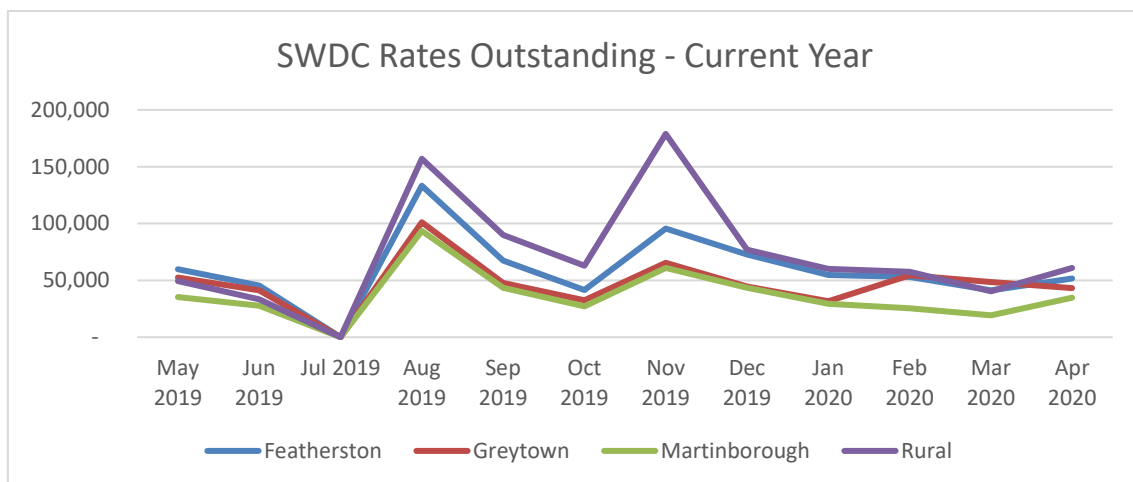
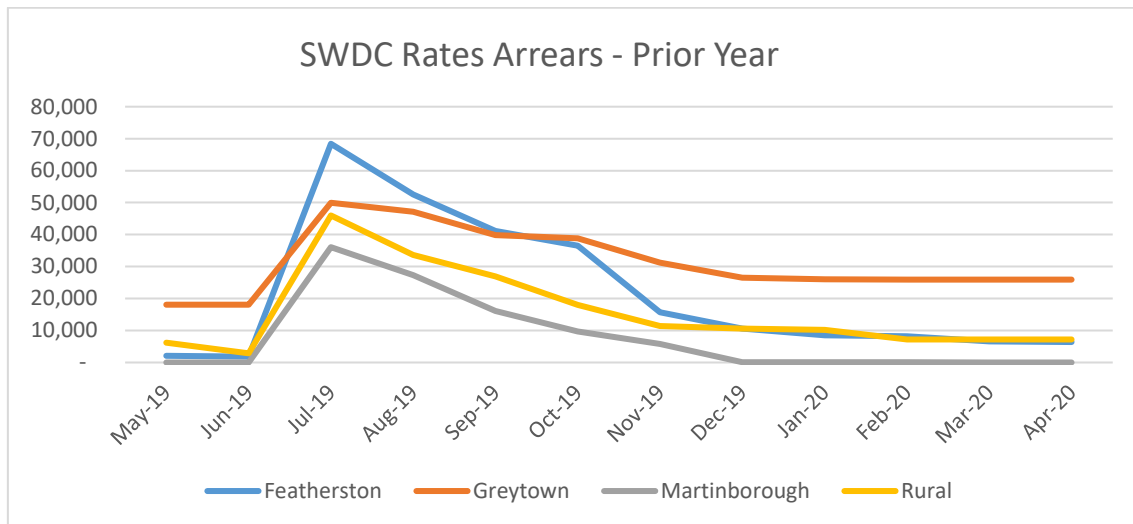
Other initiatives

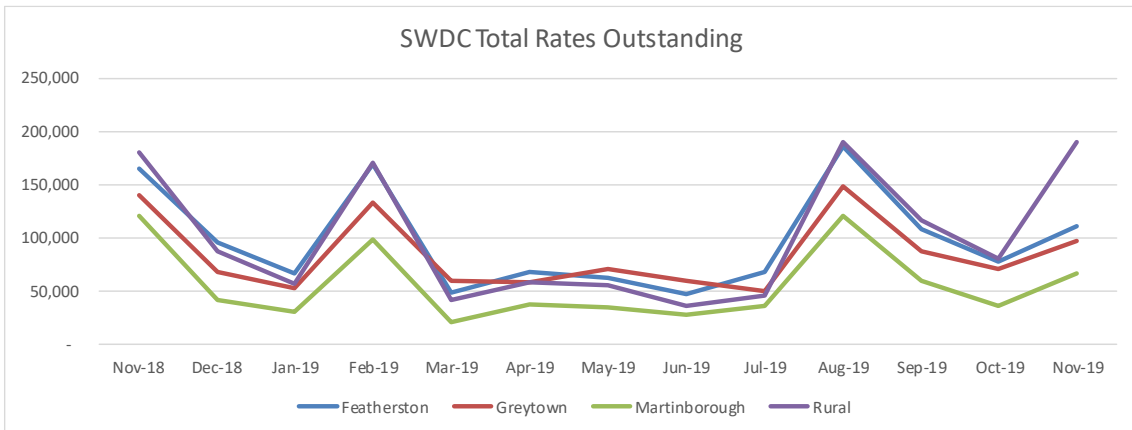
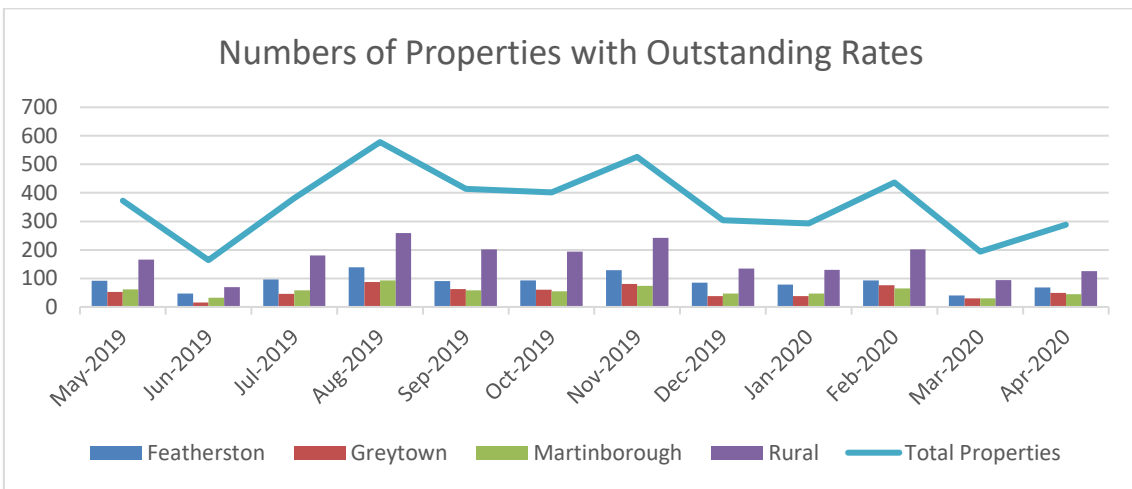
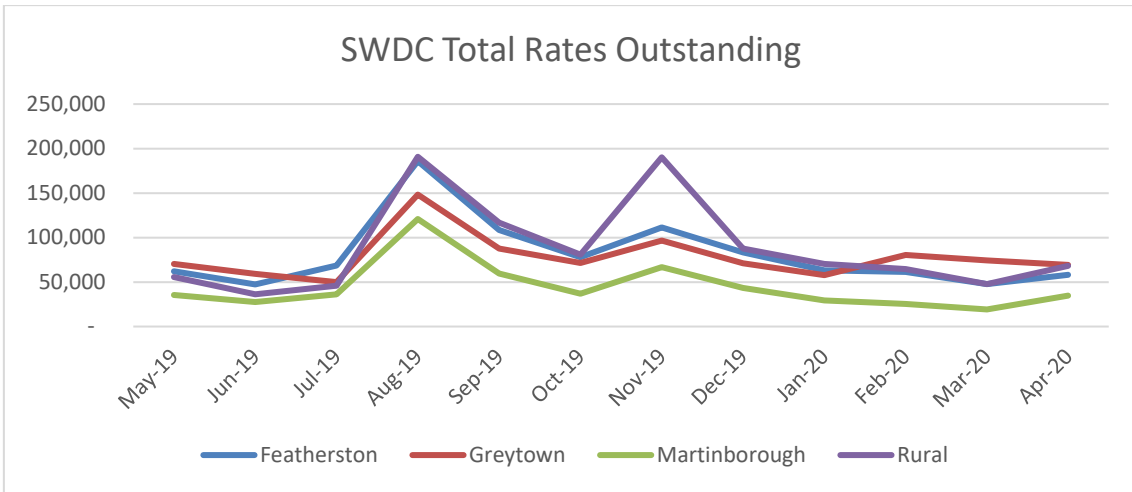
CORPORATE SERVICES REPORT

Rates Arrears

The rates arrears graphs below show continued improvement in the recovery of overdue rates which is due to a consistent approach to dealing with our overdue debtors.

Please see below the graphs as at 30 April 2020.





At the end of April 2020, the arrears amount was \$39k.

There are now only five ratepayers with arrears dating back to the 2018 year and earlier. Of these 2 have issues with the title of their property and are pending sale, one is bankrupt and we are working with the official assignee, and 2 are lodged with debt collectors.

We have had a good response to the rates rebate scheme already this year with 328 rebates processed to date. Last years total was 369 rebates, so we have processed 89% of the likely rebates to date.

We now have 37% of ratepayers paying by Direct debit, and will continue to work on increasing this percentage as this reduces administration costs considerably.

Contact Officer: Katrina Neems, Chief Financial Officer

MĀORI STANDING COMMITTEE

1 JULY 2020

AGENDA ITEM 6.3

ACTION ITEMS REPORT

Purpose of Report

To present the Committee with updates on actions and resolutions.

Recommendations

Officers recommend that the Committee:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Committee for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will be remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 24 June 2020

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive Officer

Appendix 1 – Action Items to 24 June 2020

Ref #	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Status	Update/Notes
500	30-Jul-18	Resolution	Harry		MSC RESOLVED (MSC 2018/29) to adopt the amended Māori Standing Committee Terms of Reference and recommend they be tabled at the 8 August 18 Council meeting. (Moved Cr Maynard/Seconded Roera) Carried	Actioned	Proposed TOR to go to Audit & Risk meeting for review on 29 August 2018. A&R will make a recommendation to Council and/or feedback to MSC after this review. 20/02/2019: Council approved funding for Amber to assist MSC in process of reviewing the Māori Policy in conjunction with the TOR and will forward proposed alterations for subsequent review of A&R and Council. Contract signed May 2019. 4/6/19: New CEO and Jennie met with Amber. First MSC workshop with Amber 17.6.19. Followed up, update to be provided after 9.9.19 MSC meeting. 9/9/19: Amber to provide a written update to the MSC and Mr Tipoki updated members on progress at the MSC workshop 9/12/19: Amber attended MSC meeting on 9/12/19 to provide update (refer to minutes from meeting for details of update) 13/3/20: Council received notice to terminate the contract from Tahetoka Ltd which has been accepted. Council will discuss with the committee how to progress this review.
287	6-May-19	Action	Euan		Review options for SMS/compacting rubbish bins for the coastal areas	Actioned	10/6/19: Reviewing options against the current arrangement. Maybe able to trial one. 17/6/19: People are putting in home rubbish, either move forward with trial or remove completely to encourage rubbish to be removed. 29/7/19: Natalie to speak to locals in Ngawi and other coastal areas to understand issues. Natalie to update Committee when the range of issues is understood. 16/3/20: We have removed rubbish bins from nearly all coastal areas and placed signs explaining fines etc. rubbish in rubbish out. We also completed letter drops to locals. This has been very successful with minimal flytipping. Ngawi we have left the bins there as normal and are monitoring the amount of rubbish. We have also replaced and renewed signs there also.

Ref #	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Status	Update/Notes
444	17-Jun-19	Action	Russell	Euan	Conduct a review, and replace signs as needed for the following: Waihenga Lane in rural Martinborough should be Waihinga Lane, Rimutaka Cycle Trail should be Remutaka (blue and white sign near Featherston Railway Station, improved signage to Hau Ariki Marae	Open	22/7/19: Signage improvements request noted and will be corrected. 29/7/19: MSC requested Waihenga bridge signage review be put on hold 17/2/20: Mr Wilson updated members that he approached NZTA about changing name of bridge and noted Ms Mikaera was going to check the naming. Members agreed to leave the action open for further investigation of the naming.
30	29-Jul-19	Action	MSC		Discuss the recommendations from the report in the next MSC Workshop (agree what portion of the operating budget of \$20k will be used for community grants and agree to a method by which the grants approved for the three marae will be distributed)	Open	
147	9-Sep-19	Resolution	Russell	Godwell	MSC RESOLVED (MSC 2019/34): 1. To accept the report 'The Placename Waihinga and Waihenga Report' and to recommend that all the names and signage of spellings in the South Wairarapa district be corrected. (Moved Mikaera/Seconded Aporo) Carried	Actioned	13/03/2020: Closed - it is an ongoing activity as incorrect spellings are advised.
148	9-Sep-19	Action	MSC		Discuss the criteria for grant funding applications at the next MSC workshop	Open	<i>Note: Reassigned to MSC from R Tipoki.</i>
149	9-Sep-19	Action	MSC		Invite a representative from YETE to talk to the MSC at their next meeting about the Provincial Growth Fund funding for YETE and the rangitahi programme	Open	<i>Note: Reassigned to MSC from Wayne Pitau</i>
150	9-Sep-19	Action	MSC		Talk to Jason Kerehi at Rangitane and discuss the Wairarapa Economic Development Strategy from a Māori viewpoint	Open	<i>Note: Reassigned to MSC from R Tipoki.</i>
152	9-Sep-19	Action	MSC		Organise a meeting with Hau Ariki Marae and Ngati Hikawera to discuss ways to work together	Open	<i>Note: Reassigned to MSC from R Tipoki.</i>
302	9-Dec-19	Action	Russell		SWDC to liaise with Greater Wellington Regional Council to encourage the consent application for the trail bridge crossing Tauherenikau river connecting Greytown and Featherston to go through the Māori Standing Committee.	Actioned	13/03/2020: SWDC has requested the applicant to include this request in their consent application. GWRC have been advised of this request.

Ref #	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Status	Update/Notes
303	9-Dec-19	Action	R Tipoki	K Mikaera, T Aporo, N Hooper	Discuss the Significant Sites Working Party Terms of Reference and bring any amendments back to the committee at the next Māori Standing Committee Meeting.	Actioned	The amendments to the Significant Sites Working Party were brought to the MSC meeting on 17/02/20 and were adopted subject to further minor amendments. The final version with approved amendments were provided by Ms Mikaera to officers on 29/02/20.
305	9-Dec-19	Action	Harry	Suzanne	Discuss arranging a council induction on local history and the Treaty with Mr Wilson (Chief Executive)	Open	24/06/20: The Council Treaty workshop scheduled for 2 April by Dr Ingrid Huygens was cancelled due to Covid-19. The workshop will be rescheduled.
53	17-Feb-20	Action	N Hooper		Arrange flowers to be sent to Amiria Te Whaiti in appreciation of the time and effort she has put into the Māori Standing Committee during her tenure.	Actioned	Flowers sent
54	17-Feb-20	Action	MSC	N Hooper	Discuss ideas for how Wellington Water could make restorative justice for the wastewater overflow incident	Open	3/3/20: Members discussed ideas and N Hooper is making contact with Maoira Dentice to request Wellington Water present a restorative package. 4/6/20: Members requested Maoira Dentice attend the MSC meeting in August 2020 to present ideas for restorative justice and N Hooper undertook to contact Maoira.
55	17-Feb-20	Action	K Mikaera		Provide a revised copy of the Significant Sites Working Party Terms of Reference with the agreed amendments	Actioned	29/2/20: Ms Mikaera provided a revised version of TOR with the amendments discussed
175	4-Jun-20	Resolution	Karen	Steph	MSC RESOLVED (MSC 2020/09): 1. To receive the tabled Deputy Chairperson Report. (Moved Cr Maynard/Seconded Mikaera) Carried 2. To approve the Māori Standing Committee's submission to the South Wairarapa District Council's Annual Plan 2020/21. (Moved Aporo/Seconded Mayor Beijen) Carried	Actioned	24/06/20: Presented to Council with Annual Plan submissions (submission #962).
176	4-Jun-20	Action	MSC	N Hooper	To request Te Puritanga Jefferies present to the Committee on progress made on developing a Māori Economy Strategy since the Committee meeting in February 2020.	Open	24/06/20: Te Puritanga Jefferies invited to attend the next MSC meeting in August.
177	4-Jun-20	Action	MSC	N Hooper	To discuss the Māori Standing Committee budget with Katrina Neems, Chief Financial Officer, ahead of the next Māori Standing Committee meeting	Open	

Ref #	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Status	Update/Notes
178	4-Jun-20	Action	Euan	Tim	To investigate opening walking and cycling access to the paper road that leads to the Owhanga Landing Reserve	Open	24/06/20: Initial indications are the cost is potentially prohibitive in the current situation as it would require going over a stream which could cost \$800k-\$1m to put the road in. Further work will be done to look into this in more detail.

MĀORI STANDING COMMITTEE

1 JULY 2020

AGENDA ITEM 6.4

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Māori Standing Committee with the most recent Income and Expenditure Statements.

Recommendations

Officers recommend that the Committee:

1. *Receive the Income and Expenditure Statement for the period 1 July 2019 – 31 May 2020.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2019 – 31 May 2020 is attached in Appendix 1. The Income and Expenditure Statement for 1 July 2018 – 30 June 2019 is attached in Appendix 2.

The Chair may ask Council officers for comment and all members may ask the Council officers for clarification and information through the Chair.

2. Appendices

Appendix 1 - Income and Expenditure Statement for 1 July 2019 – 31 May 2020

Appendix 2 - Income and Expenditure Statement for 1 July 2018 – 30 June 2019

Contact Officer: Charly Clarke, Senior Financial Accountant

Reviewed By: Katrina Neems, Chief Financial Officer

**Appendix 1 – Income and Expenditure
Report for the period 1 July 2019 – 31
May 2020**

Maori Standing Committee : Te Māngai O Ngā Hapori Māori				
Income & Expenditure for the Period Ended 31 May 2020				
Income				
		Annual Plan 2019/20 Grants		27,000.00
		Annual Plan 2019/20 Operating Expenses		41,584.00
		Total Income 2019/20		68,584.00
Expenditure				
		Members' salaries and meeting fees		10,846.00
		Mileage reimbursements		2,389.89
		Total Personnel Costs		13,235.89
		General Expenses		
	19/08/2019	He Putiputi Lim	Flowers for Lee Carter	47.83
	28/02/2020	He Putiputi Lim	Flowers for A Te Whaiti	52.17
		Total General Expenses		100.00
Grants				
	12/09/2019	Pae Tu Mokai o Tauria	Signage	500.00
	27/01/2020	Kurunui College	Grant for 2019 SW Matariki Celebration	1,000.00
		Total Grants		1,500.00
		Total Expenditure		14,835.89
		Net Surplus/(Deficit) Year to Date		53,748.11
LESS: Committed Funds				
	Resolution date		Original commitment	Spent to date
		Salaries and meeting fees to 30 June 2020	18,584.00	10,846.00
		Mileage reimbursements to 30 June 2020	3,000.00	2,389.89
		Total Commitments		8,348.11
		Current Year Surplus/(Deficit)		45,400.00
		PLUS: Balance Carried forward from previous year		9,750.00
		TOTAL FUNDS AVAILABLE		55,150.00

Maori Standing Committee : Te Māngai O Ngā Hapori Māori				
Terms of Reference Review for the Period Ended 31 May 2020				
Budget				
		Budget carried over from 2018-19		18,840.00
		Total budget		18,840.00
Expenditure				
	21/06/2019	Tahetoka Ltd	Hui with MSC members	675.00
		Total Expenditure		675.00
		Total Expenditure		675.00
LESS: Committed Funds				
	Resolution date		Original commitment	Spent to date
				Remaining commitment
		Total Commitments		-
REMAINING BUDGET TO BE CARRIED FORWARD				18,165.00

**Appendix 2 – Income and Expenditure
Report for the period 1 July 2018 – 30
June 2019**

Maori Standing Committee : Te Māngai O Ngā Hapori Māori		
Income & Expenditure For the Year Ended 30 June 2019		
	<u>INCOME</u>	
	Grant funding	10,000.00
	Annual Plan 2018/19	17,386.00
	TOTAL INCOME	27,386.00
	<u>EXPENDITURE</u>	
	Members salaries and meeting fees	15,882.00
	Mileage reimbursements	3,737.38
	Total Personnel Costs	19,619.38
	Total General Expenses	-
7/06/2019	Hooper N MSC Grant	250.00
	Total Grants	250.00
	TOTAL EXPENDITURE	19,869.38
	ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	7,516.62
	<u>LESS: COMMITMENTS</u>	
	Salaries and meeting fees to 30 June 2019	504.00
	Mileage reimbursements	-
	Total Commitments	504.00
	BALANCE TO CARRY FORWARD	7,012.62
	Remaining Grant Funding to be carried forward	9,750.00
	Terms of Reference Review for MSC	18,840.00
	Amount spent as at 30/06/19	0.00
	Remaining Budget to be Carried forward	18,840.00

MĀORI STANDING COMMITTEE

1 JULY 2020

AGENDA ITEM 6.5

ELECTION OF MĀORI STANDING COMMITTEE CHAIRPERSON

Purpose of Report

This report sets out the process for electing a Chair of the Māori Standing Committee in the event that there is more than one nomination for the position, under the provisions of the Local Government Act 2002.

Recommendations

Officers recommend that the Committee:

1. *Receive the Election of Māori Standing Committee Chairperson Report.*
2. *Elect a Chairperson using system A as outlined in clause 25 of Schedule 7 of the Local Government Act 2002 for the election of the Committee's Chair for the 2019-2022 triennium; the Deputy Chairperson will call for nominations.*

1. Discussion

Mayor Beijen announced the establishment of the Māori Standing Committee at the first meeting of the triennium on 30 October 2019 and presented an interim Terms of Reference as the Terms of Reference were under review. The interim Terms of Reference are still in place and are provided in Appendix 1 for information.

The interim Terms of Reference provide for the Chairperson and Deputy Chairperson to be elected by the Committee. As Raihānia Tipoki tendered his resignation as Chair of the Māori Standing Committee on 4 June 2020, the Committee is invited to elect a new chair. The Committee may elect a Chairperson on an interim basis until all member vacancies are filled.

Council resolved to adopt system A as outlined in clause 25 of Schedule 7 of the Local Government Act 2002 (LGA) for the election of committee chairs not appointed under section 41A of the LGA for the 19-22 triennium (DC2019/178).

Under System A, a candidate is successful if he or she receives the votes of the majority of the members of the community board present and voting. If no candidate is

successful in the first round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded. If no candidate is successful in the second round there is a third and if necessary subsequent round of voting from which each time the candidate with the fewest number of votes in the previous round is excluded until a candidate is successful. In any round of voting if two or more candidates tie for the lowest number of votes the person to be excluded from the next round is resolved by lot. See Appendix 2 for details of the voting system.

2. Appendices

Appendix 1 – Māori Standing Committee Interim Terms of Reference

Appendix 2 – Extract from Local Government Act 2002 (Clause 25, Schedule 7)

Prepared by: Steph Dorne, Committee Advisor

Reviewed By: Karen Yates, Policy and Governance Manager

Appendix 1 – Māori Standing Committee Interim Terms of Reference



MĀORI STANDING COMMITTEE

TERMS OF REFERENCE

1. Background

On the 15 December 1993 Council made a resolution supporting in principle the establishment of a Māori Standing Committee of Council.

On the 27 March 1996 the Council Working Party and Tangata Whenua established a South Wairarapa District Council Māori Standing Committee. The Committee first met on the 17 April 1996 and was formally established following the adoption of the 1996/1997 Annual Plan on the 20 June 1996. The Annual Plan included a Māori Policy and acknowledgement that the Committee was now fully operational.

This Committee has been established every triennium thereafter.

2. Overview

The South Wairarapa District is rich in Māori history and culture. Some of the earliest known occupational sites exist within its boundaries and for centuries the natural environment has provided both material and spiritual sustenance. Its place in the Māori political history of New Zealand is a matter of national record. Lake Wairarapa and the South Wairarapa coastline are of immense cultural, spiritual and historic significance to Maori.

The Local Government Act 2002 signals that the social, cultural and economic development of Māori is of particular importance.

The Resource Management Act 1991 places an obligation on the Council to consult with Māori during the planning process. This obligation is in turn derived from the underlying principles of the Treaty of Waitangi, which in this context, refers to:-

- **Partnership** - the development of an active and on-going relationship between the Council and local Iwi.
- **Participation** - a principle which emphasises positive Māori involvement in the business of the Council, and in particular its planning and delivery functions.
- **Protection** - the requirement to ensure that Māori well-being is enhanced whenever possible, and that principles of equity towards Māori are observed in the Council's decision making process.

The Council is committed to engage in active consultation with Māori and to foster positive relationships in pursuance of the partnership envisaged under the Treaty of Waitangi, on matters that affect and concern Māori.

3. Purpose

- Advise on tangata whenua and Māori interests in the Council's major areas of activity, and particularly in the areas of:
 - Economic Development
 - Resource Management
 - Tourism
 - Reserve Management
 - Environmental Health
 - Employment
 - Community Development
- Establish a method of consultation, which involves tangata whenua and iwi, on all matters relating to the district's resources, and involving the district's planning processes.
- Advise on consultation processes with Māori in the district and assist in the development of consultation networks throughout the district.
- Promote the development of processes within Council, to develop policy, processes and guidelines, based on the Treaty of Waitangi principles of participation, partnership and active protection.
- Assess resource consent applications relating to land situated in the rural zone to identify any relevant cultural matters relating to the site. The RMA requires consideration of Māori cultural and traditional relationships with their ancestral lands, water, sites of significance, wahi tapu, and other taonga. To manage a budget for the purposes of making community grants, marae grants, and undertaking projects that promote Māori interests.

4. Membership

- Three councillors appointed by the Mayor.
- Two representatives from each of the three South Wairarapa Marae and Pae tū Mokai o Tauria.
- One representative from each of the two Wairarapa Iwi.

Nominations must be received in writing from each participating body.

Membership is ratified by Council.

The chairperson and deputy chairperson are elected by the Committee at the start of the triennium.

5. Stakeholders

- South Wairarapa District Council
- Iwi - Kahungunu o Wairarapa and Rangitāne o Wairarapa
- Marae – Kohunui, Hau Ariki and Papawai
- Pae tū Mokai o Taurira
- SWDC Ratepayers and Residents

6. Deliverables

- 4.1 Contribute to the Long Term Plan every three years.
- 4.2 Contribute to the Annual Plan every other year.
- 4.3 Resource Management Act – provide advice on the cultural and historical value of land involved in resource consents.
- 4.4 The Māori Standing Committee chair or their nominee is able to attend the following meetings:

Council	Delegation to attend and speak but not vote.
Planning and Regulatory Committee	Delegation to attend and speak but not vote.
Assets and Services Committee	Delegation to attend and speak but not vote.

7. Accountability and reporting

- 5.1 The SWDC Māori Standing Committee is accountable to Council and the Chair or nominated appointee may provide an update at each meeting.
- 5.2 Minutes will be presented to Council.

8. Delegations

- 4.1 Discretionary spend on community grants and projects.
- 4.2 Determination of criteria and allocation of marae development fund granted in the 19/20 Annual Plan to local marae.

9. Review

The Terms of Reference for this Committee is currently under a wider review.

10. Operating model

10.1 Meetings

10.1.1. Timing and frequency

Meetings are convened by the CEO on a six-weekly cycle.

10.1.2. Meeting procedure

The meeting is conducted under the Standing Orders for Meetings of Local Authorities and Community Boards and the Local Government Official Meetings and Information Act 1987.

10.1.3. Quorum

Seven members.

10.1.4. Secretariat

Secretariat services to be provided by the SWDC Committee Advisor.

10.1.5. Agenda and paper circulation

The agenda will be circulated by email as well as by post, to be received at least two working days before the meeting. The agenda is also available at the South Wairarapa libraries and on Council's website in the following location, www.swdc.govt.nz/maori-standing-committee-agenda-and-minutes.

Under Review

Appendix 2 – Extract from Local Government Act 2002

EXTRACT FROM LEGISLATION, LOCAL GOVERNMENT ACT 2002

25 Voting systems for certain appointments

(1) This clause applies to—

- (a) the election or appointment of the chairperson and deputy chairperson of a regional council; and
- (b) the election or appointment of the deputy mayor; and
- (c) the election or appointment of the chairperson and deputy chairperson of a committee; and
- (d) the election or appointment of a representative of a local authority.

(2) If this clause applies, a local authority or a committee (if the local authority has so directed) must determine by resolution that a person be elected or appointed by using one of the following systems of voting:

- (a) the voting system in subclause (3) (**system A**):
- (b) the voting system in subclause (4) (**system B**).

(3) **System A**—

- (a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and
- (b) has the following characteristics:

- (i) there is a first round of voting for all candidates; and
- (ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
- (iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
- (iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

(4) **System B**—

- (a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and
- (b) has the following characteristics:
 - (i) there is only 1 round of voting; and
 - (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.



**MĀORI STANDING
COMMITTEE**
Kia Reretahi Tātau

MĀORI STANDING COMMITTEE

1 JULY 2020

AGENDA ITEM 7.1

CHAIRPERSON REPORT

Recommendations

The chairperson recommends that the Committee:

1. *Receive the Chairperson Report.*
2. *Approve reimbursement of \$460.70 + GST to Narida Hooper for catering expenses and gift for Raihānia Tipoki's farewell, funds to come from the MSC Operational fund.*
3. *Approve the grant application from Puhī Te Whaiti for a cost of \$609.75 for expenses related to the Aoraki Bound Program Puhī completed.*
4. *Consider the request from Greytown Trails Trust for a letter of support from the MSC for the Tauherenikau Cycle Bridge project.*

1. Topic 1 – Manaaki ki Raihānia Tipoki

In acknowledgment of Raihānia Tipoki's commitment to South Wairarapa Māori Standing Committee (MSC), we the MSC would like to host an afternoon whakawhanaunatanga with him, past and present members and our iwi reps. Funds are for catering and a gift.

Receipts for all items are included in Appendix 1, excluding a receipt for the purchase of a gift from Edith (he pikau kete) to the value of \$100 inc GST as a receipt was not provided.

Recommendation: To approve a cost of \$460.70 +GST to pay for catering and a gift.

2. Topic 2 – Awhina atu ki Rangatahi

In support of Puhi Te Whaiti who recently completed the Aoraki Bound Program, a leadership program <https://ngaitahu.iwi.nz/whanau/opportunities/aoraki-bound/> we the MSC would like to give financial assistance to the value of \$609.75 This is for her expenses of flights/ ferry and equipment needed for the program. A completed grant application including receipts for expenses will be provided to members in confidence.

We the MSC feel Puhi is a worthy recipient of not only financial assistance, but of support and encouragement. Puhi demonstrates everyday her want to learn and her aspirations to assist youth as a Social Worker. Puhi is currently enrolled at Te Wānanga o Aotearoa studying Manaaki Tangata – Bicultural Social Services.

Puhi is a great example of a role model for our rangatahi, she is well known and loved by her whānau and extended networks within her workplace, her tertiary colleagues, her sports club and by her marae, ko Kohunui tērā.

Puhi has a willingness to share her experiences and we, the MSC, will encourage Puhi to engage with local schools and Kuranui College to share and inspire our rangatahi in South Wairarapa to seek leadership programs and participate.

This Grant Application is for a value outside of the grant application criteria of \$500. It has come to the MSC after Puhi had completed the Aoraki Bound program, and although it is retrospective, in my opinion the process for submitting a “Grant Application” was not fully explained to Puhi. In the future the MSC will ensure applicants do understand the process and that members will assist where they can.

MSC should consider in this application for financial assistance whether we approve the full expense amount of \$609.75, or do we approve the grant application at a capped value of \$500?

Recommendation: to approve a cost of \$609.75 to go toward expenses

3. Topic 3 - Tauherenikau Cycle Bridge project

We have received a request from Shane Atkinson from Greytown Trails Trust to supply the Trust with a letter of support from the MSC for the Tauherenikau Cycle Bridge project. Are the members happy to provide a letter of support?

NOTE: We do not currently have representation from Papawai Marae however when Mr Atkinson presented to the MSC in December 2019, whaea Amiria was present. We also don't currently have representation from Kahungunu ki Wairarapa iwi.

4. Appendices

Appendix 1 – Receipts for catering and gift from Narida Hooper

- I. Receipt from Goodtimes Food - \$322 inc GST
- II. Receipt from Countdown - \$50.90 inc GST
- III. Receipt from Mitre10 for plants - \$56.91 inc GST

Appendix 2 – Criteria for financial assistance

Report compiled by Narida Hooper
Deputy Chair
Māori Standing Committee

Appendix 1 – Receipts for catering and gift



TAX INVOICE

SWDC

Invoice Date
15 Jun 2020

Invoice Number
INV-0011

Reference
Catering for Miori standing
committee, farewell to
Raihia

GST Number
130178433

Good Times Food Ltd
30 Wallace Street
Featherston
Featherston 5710
NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
Sausage Roll	20.00	3.00	60.00
Sandwich	20.00	3.00	60.00
Savoury	20.00	3.00	60.00
Caramel Slice	20.00	2.50	50.00
Mini Doughs	20.00	2.50	50.00
		Subtotal	280.00
		TOTAL GST 15%	42.00
		TOTAL NZD	322.00

Due Date: 22 Jun 2020
PAYMENT ADVICE
ANZ
Good Times Food Ltd
06-0689-0942080-00



PAYMENT ADVICE

To: Good Times Food Ltd
30 Wallace Street
Featherston
Featherston 5710
NEW ZEALAND

Customer SWDC
Invoice Number INV-0011
Amount Due 322.00
Due Date 22 Jun 2020
Amount Enclosed

Enter the amount you are paying above

Countdown
countdown.co.nz

9098 Masterton PH: 06 370 0154
Cor Workman and Queen Sts
Tax Invoice/Credit Note - GST No. 44-833-938

Shingle Peak Sauvignon Blanc 750ml	\$	11.95
Export Gold Murrumbidgee 120cl		19.00
Nz Natural Sizzling Water 4 Pk		6.00
Serviette Popetelas 2ply 500K		2.00
Shingle Peak Chardonnay 750cl		11.95

5 SUBTOTAL \$50.90
TOTAL \$50.90

COUNTDOWN MASTERTON
MASTERTON NZ
MERCH ID: 611000609009098
TERM ID: N9098004
CARD:2870 \$
DEBIT CARD CHEQUE
PURCHASE NZ\$50.90
TOTAL NZ\$50.90
APPROVED 00
17/06/20 16:21 001592

EFT \$50.90
Change \$0.00

*Promotional Price
TOTAL includes GST \$5.64
OTHER SAVINGS: \$4.00

TOTAL SAVINGS \$4.00

ONECARD REWARDS
ONECARD NUMBER: 956511271200

Thank you for visiting Countdown today.

Tell us about your experience
for a **CHANCE TO WIN a
Countdown Gift Card**
1x\$500 and 5x\$100 cards
to be won monthly.
Terms & Conditions apply.
Share your feedback at
www.countdownlistens.co.nz

Thank you for shopping with us

STORE 9098 POS 004 TRANS 1592 16:21 17/06/2020



*** TAX INVOICE GST INCLUSIVE ***
GST NUMBER 99-284-889

PAIN AND KERSHAW MITRE 10
P O BOX 193
MARTINBOROUGH 06 306 5555

16/06/2020 12:39 0#157 Op:CRB Reg:A2

KAKA BEAK		
915759	EACH	
1 #	\$12.99	
METRODERM EXCELSEA		\$12.99
915121	EACH	
1 #	\$13.95	
PROIEA LYNKOIDEOS 2.5L		\$13.95
151433	EACH	
1 #	\$29.97	\$29.97

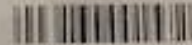
Total \$56.91

E-EFTPOS [503646....2870] \$56.91
Tendered \$56.91
Balance \$0.00

This sale includes GST of \$7.42

Airpoints# 2842007804359

Thank you for your business!



Your Unique Code: P6-7516810800

MITRE 10

**my 10
cents
worth**

Be in to WIN a \$1,000 Mitre 10 GiftCard!
Just give us your feedback on-line @
www.mitre10.co.nz/my10centsworth/

Thank you - We value your feedback!!

Appendix 2 – Criteria for financial assistance

CRITERIA:

South Wairarapa

To be eligible, applications must be from non-profit organisations that are benefiting the local South Wairarapa community. All grants will be considered on a case by case basis and must list all funding raised at time of application. Grants are considered every meeting throughout the year.

1. Applicants need not be incorporated bodies, but the Board must be satisfied that they are responsible organisations which will be fully accountable for any grants they receive, have relevance to the Community and do not qualify for Creative Communities New Zealand funding.
2. Successful applicants are required to expend grants received within six months of payment being made. A request must be made, should an extension of time be needed.
3. An accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended.
4. All questions must be completed.
5. The maximum grant will be \$500 unless special circumstances are considered to exist. (GST will be added to grants approved for GST registered applicants).
6. Applications must reach the Council not less than ten days before the Maori Standing Committee is to consider an application.
7. Grant applications will be considered at every meeting.
8. Where the applicant is the committee of one our local Marae (Hau Ariki, Kohunui or Pāpāwai) or Pae tu Mokai o Tauira Incorporated Society. Applying for funds for their marae or premise, the applicant must show proof of contents and building insurance.